



DISTRICT OF COLUMBIA  
**Board of Professional Engineering**

ADDRESS ALL COMMUNICATIONS  
TO THE BOARD

**Meeting Minutes**  
**Thursday, January 23, 2014**

The District of Columbia Board of Professional Engineering held its monthly meeting on Thursday, January 23, 2014 at 1100 4<sup>th</sup> Street SW, Conference Room 300 Washington, DC. The Board met in committee prior to the meeting to discuss Applications for Licensure.

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The meeting was called to order by Board Chair, Dr. Eugene Bentley at 11:25 AM.

**Board Members Present:** Ernest Boykin Jr., Dr. Eugene Bentley III, Kenneth Davis, Howard Gibbs, Dr. Norman Mills

**Board Members Absent:** Compton Vyfhuis

**Legal Staff Present:** Kia Winston, Legal Advisor

**Staff Present:** Daniel Burton

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**Comments received from the Public:**

- The Board did not receive any comment(s) from the public at this meeting.

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**Agenda Item: Minutes**

- Upon motion duly made by Board member Howard Gibbs and properly seconded by Board member Ernest Boykin, the Board voted unanimously to approve the Minutes from the November 26, 2013 meeting as written.

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**Agenda Item: Old Business**

- The Board continued its discussion regarding the professional engineer (PE) seals and stamps in the District of Columbia. A new set of regulations currently being promulgated by the Board amends the rule regarding PE seals to exclude the licensing discipline from the seal. The Board also discussed removing the words "REGISTERED" or "LICENSED" from the seal because they are redundant. Upon a motion offered by Board member Howard Gibbs and seconded by Board member Ernest Boykin, the Board voted unanimously to create an "example" PE seal to be published on the Board's website. The format of the seal will serve as a reference to licensees, and may be adopted as the official seal by regulation at a later date.
- The Board's legal advisor Kia Winston provided the Board with an update on their current rulemaking. Ms. Winston stated that no comments from the public had been received, and that the new rules were moving to final publishing.

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**Agenda Item: New Business**

- The Board discussed its upcoming travel opportunity to the NCEES Northeast Zone Meeting in White Sulphur Springs, WV – May 8-10. Upon motion from Board member Howard Gibbs, and seconded by Board member Ernest Boykin, the Board voted unanimously to name Dr. Bentley, Howard Gibbs and Ernest Boykin as the NCEES-funded delegates. Administrative staff will work with any other Board members who wish to attend to obtain travel authorization.

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**Agenda Item: Correspondence**

- The Board did not review any correspondence during this meeting.

**Agenda Item: Executive Session**

- Upon motion made by Board member Howard Gibbs and properly seconded by Board member Ernest Boykin, the Board voted to enter executive session at 12:00 PM pursuant to D.C. Official Code § 2-575(b)(9) in order to discuss a complaint received by the Board. The Board returned to open session at 12:26 PM.
- Upon a motion offered by Board member Howard Gibbs, and seconded by Board member Ernest Boykin, the Board voted unanimously to refer the complaint discussed in executive session to the regulatory investigations unit.

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**Agenda Item: Committee Report**

- Upon motion made by Board member Howard Gibbs and properly seconded by Board member Ernest Boykin, the Board approved the committee report regarding the disposition of applications. The motion was passed unanimously.
- A hearing on the application of Charles K. Brence has been rescheduled for March 27<sup>th</sup>.

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**Agenda Item: Adjournment**

The meeting was adjourned upon motion offered by Board member Howard Gibbs and seconded by Board member Ernest Boykin at 12:30 PM.

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**Agenda Item: Next Meeting**

The next meeting is scheduled for Thursday, February 27, 2014.

Respectfully Submitted,

Eugene M Bentley III  
Dr. Eugene M. Bentley III, Chairman

2/27/2014  
Date