



DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Meeting Minutes
Monday, July 6, 2015

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, July 6, 2015, 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints, investigations, and legal counsel recommendations.

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Anwar S. Saleem, Board Chair, called the meeting to order at 10:18 a.m.

Board Members Present: - Anwar Saleem, Norah Critzos, Richard DeCarlo, Eric Doyle, Frances O. French, Raymond Kibler, Tammy Musselwhite, Paul Roe, Cynthia Wilkins, Mark Wills, Sharon Young

Staff Present: - Cynthia Briggs, Board Administrator, Staci Mason, Program Officer, Andrew Jackson, Program Support Specialist

Legal Counsel: - Kia Winston, Esq.

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Agenda Item: COMMENTS FROM THE PUBLIC

Three (3) members from the public attended the July 6, 2015 meeting, 2 provided comments. Ms. Acia Williams, Cosmetology Instructor asked about the educational requirements to obtain a Barber Instructor license. Ms. Mirna Valle, Cosmetology Instructor wanted to confirm that once a student graduates, [s]he must apply to take the license examinations within two (2) years of graduating. If an individual applies for license after the two (2) year eligibility period, the candidate must take a refresher course.

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Agenda Item: ACCEPTANCE OF MINUTES

Upon a motion duly made by member Norah Critzos, and properly seconded by member Richard DeCarlo, the Board voted unanimously to accept the June 2, 2015 meeting minutes, with noted corrections.

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Agenda Item: CORRESPONDENCE REVIEW

- Look Good Feel Better Every Day Pamphlet
- OSHA “We Can Help” Pamphlet
- National Interstate Council of State Boards of Cosmetology (NIC) quarterly Newsletter
- Dudley Beauty College letter of appreciation to Board Chair, A. Saleem

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Agenda Item: OLD BUSINESS

- Twelve of the Board’s 13 members have attended a CLEAR conference.
- The Board discussed revisions to several NIC candidate information bulletins (CIBs) and examinations recently announced by NIC and posted to its website. The Board will notify DC Board and Cosmetology Schools of the updates.
- Board members discussed various modes of communication, to include electronic and other media types, to announce updates, revised curriculums/programs, new legislation or laws, and other barber/cosmetology industry-related matters.
- The Board asked the Administration to research the acquisition of Twitter, Facebook and other social media outlets as a source to notify the DC barber/cosmetology community.



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Agenda Item: NEW BUSINESS

- Practical Examinations – Board Members Sharon Young and Frances French indicated that braiding and master esthetics practical examinations should be added to the District’s examination requirements to obtain either license. Several Board members noted that NIC has practical examinations for both license types.
- Board member Olivia French distributed packets providing information, statistics, and regulations from other jurisdictions regarding waxing and hair removal. The Board will review the information and provide comments at its next Board meeting.
- Leslie Roste, National Director seeks the Board’s approval to offer sanitation and infection control focused CE courses in the District of Columbia. Ms. Roste will submit the CE Program Provider application for the Education Committee review.
- AEQUO International wishes to offer credentialing services to candidates submitting applications with foreign documents, and who are seeking licensure in the District.

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Agenda Item: COMMITTEES

2015 Practitioners Forum –Norah Critzos, 2015 Forum Chair extended the Committee’s appreciation to the entire Board for their support and assistance at this year’s Practitioners Forum. Overall, the feedback from speakers, attendees, and guests was very positive.

Body Artists Committee – Paul Roe, Body Artists Committee Chair, indicated the Body Artist application and instructions, with recommended changes, were ready to upload to Board’s website to begin the individual licensing process.

Education Committee – Sharon Young, Committee Chair discussed the Committee’s letter of introduction that will be sent to DC private/public schools with barber and cosmetology programs. In addition, the Chair requested a meeting with DC Council, Committee on Education, Chair David Grasso to discuss barbering/cosmetology programs in DC schools, technical career program incentives and student support options.

Rulemaking Committee – The Rulemaking Committee will reconvene to update Chapter 37 in September 2015.

Complaints/Investigations Committee – None.

EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Agenda Item: COMPLAINTS and/or INVESTIGATIONS - None

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Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS

REINSTATEMENT APPLICATIONS			
Last Name	First Name	License Type	Approved
BAXTER	Carrie A.	COM - REIN	X
BELL	Shervette E.	CSP - REIN (Nails)	X
BERRY	Juanita M.	COM - REIN	X
EARLES	Rakeda T.	COP - REIN	X
GRAYTON	Willa Mae	COM - REIN	X
McCOY-CLARKE	Henrietta S.	COM - REIN	X



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TECHNICAL REVIEW APPLICATIONS			
Last Name	First Name	License Code	Approved
CHAMBERS	Vikki	COM - EXAM	X
ROWE	Darryl R.	BAR - EXAM	X
SAUNDERS	Kiah J.	COP - EXAM	X
SHELTON	Keisha M.	COP - EXAM	X
SIMONOVIC	Stefan	COP - EXAM	X
SMITH, Sr.	Edmunch A.	BAR - EXAM	X
WALKER	Lashawn V.	COP - EXAM	X

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Agenda Item: FINAL RECOMMENDATIONS

Complaints & Recommendations

Upon a motion offered by Paul Roe, Body Artist Committee Chair and duly seconded by Body Artist Member, Eric Doyle, the Board agreed to send the Body Artists proposed draft regulations, prepared by the Committee, to K. Winston, Board Counsel to prepare for the DC Register 30-day public comment period.

The Board voted unanimously to move forward to implement the necessary steps to offer a braiding or master/advance esthetics practical examination to DC license applicants. The Board's Education Committee will address the Board's request to add a braiding and master esthetician examination with OPLA Administration.

License Applications

Upon a motion offered by Board Member Richard DeCarlo and duly seconded by Board Member Norah Critzos, the Board voted to approve the Reinstatement applications. The motion passed unanimously.

Upon a motion offered by Board Member Derek Davis and duly seconded by Board Member Norah Critzos, the Board voted unanimously to approve all Technical Review applications.

Meeting adjourned – 12:06 p.m.

The Board recesses in August 2015, and will hold its next monthly meeting, Monday, September 28, 2015.

Respectfully submitted,



 Anwar S. Saleem, Chair

 9/28/15

 Date

Recorder: Cynthia Briggs, Board Administrator