



DISTRICT OF COLUMBIA
Board of Barber and Cosmetology
1100 4th Street SW, Room E-300, Washington, DC 20024
Meeting Minutes
Monday, July 6, 2015

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, July 6, 2015, 1100 4th Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints, investigations, and legal counsel recommendations.

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Anwar S. Saleem, Chair, called the meeting to order at 10:18 a.m.

Board Members Present: - Anwar Saleem, Norah Critzos, Richard DeCarlo, Eric Doyle, Frances O. French, Raymond Kibler, Tammy Musselwhite, Paul Roe, Cynthia Wilkins, Mark Wills, Sharon Young

Staff Present: - Cynthia Briggs, Board Administrator, Staci Mason, Program Officer, Andrew Jackson, Program Support Specialist

Legal Counsel: - Kia Winston, Esq.

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Agenda Item: COMMENTS FROM THE PUBLIC

Three (3) members from the public attended the July 6, 2015 meeting and two (2) provided comments. Ms. Acia Williams, Cosmetology Instructor asked about the educational requirements needed to obtain a Barber Instructor license. Ms. Mirna Valle, Cosmetology Instructor wanted to confirm that once a student graduates, [s]he must apply to take the license examinations within two (2) years of graduating. If an individual applies for license after the two (2) year eligibility period, the candidate must take a refresher course.

Agenda Item: ACCEPTANCE OF MINUTES

Upon a motion duly made by member Norah Critzos, and properly seconded by member Richard DeCarlo, the Board voted unanimously to accept the June 2, 2015 meeting minutes, with noted corrections.

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Agenda Item: CORRESPONDENCE REVIEW

- Look Good Feel Better Every Day Pamphlet
- OSHA “We Can Help” Pamphlet
- National Interstate Council of State Boards of Cosmetology (NIC) quarterly Newsletter
- Dudley Beauty College letter of appreciation to Board Chair, A. Saleem

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Agenda Item: OLD BUSINESS

- With the exception of 1 member, all other Board members, have attended the CLEAR conference.
- The Board discussed the updated NIC tests and examinations that were posted to NIC’s website, and the need to notify DC Board and Cosmetology Schools of the updates.
- Board members discussed electronic and other media means to keep practitioners aware of new or revised industry-related legislative laws, or updates the barber/cosmetology curriculums and examinations.
- Board asked Administration to look into Twitter, Facebook and other social media outlets as a source to notify DC barber/cosmetology community.



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Agenda Item: NEW BUSINESS

- Practical Examinations – Board Members Sharon Young and Frances. French indicated that braiding and master esthetics practical examinations should be added to the District’s examination requirements to obtain either license. Several Board members noted that NIC has practical examinations for both license types.
- Board member Olivia French distributed packets providing information, statistics, and regulations from other jurisdictions regarding waxing and hair removal. The Board will review the information and provide comments at its next Board meeting.
- Leslie Roste, National Director seeks to offer CE Program in DC focusing on infection control. Ms. Roste will submit the CE Program Provider application for Committee review and Board approval.
- AEQUO International wishes to offer its translation services to foreign credentialing application candidates.

Agenda Item: COMMITTEES

2015 Practitioners Forum –Norah Critzos, 2015 Forum Chair extended the Forum Committee’s appreciation to the members for their assistance with this year’s Practitioners Forum. Overall, the feedback from speakers, attendees and guests was very positive.

Body Artists Committee – Paul Roe, Body Artists Committee Chair, indicated the Body Artist application and instructions, with recommended changes, were ready to upload to Board’s website to begin the individual licensing process.

Education Committee – Sharon Young, Committee Chair discussed the Committee’s letter of introduction that will be sent to DC private/public schools with barber and cosmetology programs. In addition, the Chair requests a meeting with DC Council, Committee on Education, Chair David Grasso to discuss barbering/cosmetology programs in DC schools and technical career program incentives and support options.

Complaints/Investigations Committee – None.

Rulemaking Committee – The Rulemaking Committee will reconvene to update Chapter 37 in September 2015.

EXECUTIVE SESSION – CLOSED TO THE PUBLIC

Agenda Item: COMPLAINTS and/or INVESTIGATIONS - None

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Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS

REINSTATEMENT APPLICATIONS			
Last Name	First Name	License Type	Approved
BAXTER	Carrie A.	COM - REIN	X
BELL	Shervette E.	CSP - REIN (Nails)	X
BERRY	Juanita M.	COM - REIN	X
EARLES	Rakeda T.	COP - REIN	X
GRAYTON	Willa Mae	COM - REIN	X
McCOY-CLARKE	Henrietta S.	COM - REIN	X

TECHNICAL REVIEW APPLICATIONS			
Last Name	First Name	License Code	Approved
CHAMBERS	Vikki	COM - EXAM	X
ROWE	Darryl R.	BAR - EXAM	X
SAUNDERS	Kiah J.	COP - EXAM	X
SHELTON	Keisha M.	COP - EXAM	X
SIMONOVIC	Stefan	COP - EXAM	X
SMITH, Sr.	Edmunch A.	BAR - EXAM	X
WALKER	Lashawn V.	COP - EXAM	X



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Agenda Item: FINAL RECOMMENDATIONS

Complaints & Recommendations

Upon a motion offered by Paul Roe, Body Artist Committee Chair and duly seconded by Body Artist Member, Eric Doyle, the Board agreed to send the Body Artists proposed draft regulations, prepared by the Committee, to K. Winston, Board Counsel to prepare for the DC Register 30-day public comment period.

The Board voted unanimously to move forward to implement the necessary steps to offer a braiding or master/advance esthetics practical examination to DC license applicants. The Board’s Education Committee will address the Board’s request to add a braiding and master esthetician examination with OPLA Administration.

License Applications

Upon a motion offered by Board Member Richard DeCarlo and duly seconded by Board Member Norah Critzos, the Board voted to approve the Reinstatement applications. The motion passed unanimously.

Upon a motion offered by Board Member Derek Davis and duly seconded by Board Member Norah Critzos, the Board voted unanimously to approve all Technical Review applications.

The Board recesses in August 2015, and will hold its next monthly meeting, Monday, September 14, 2015.

Meeting adjourned – 12:06 p.m.

Respectfully submitted,

Anwar S. Saleem, Chair

Date

Recorder: Cynthia Briggs, Board Administrator